Nebraska Master Naturalist

Complaint Procedure

This complaint procedure may be used by any Partner, Chapter or Individual Nebraska Master Naturalist member. The complaint must be in writing and sent to the current chair of the Nebraska Master Naturalist Executive Board.

Date of incident:

Site of the incident:

Person(s) involved:

Factual basis of the complaint: (What occurred, person(s) involved, witnesses, if any, reason for the complaint, actions taken to address the issue, remaining concerns.)

Signature or initials:

Contents of this document shall be kept confidential and only used by the Nebraska Master Naturalist Executive Board.

Adopted May 2017